



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

"To Enrich Lives Through Effective And Caring Service"

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

June 04, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

43 June 4, 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**PUBLIC LIBRARY:
WALNUT LIBRARY AMERICANS WITH DISABILITIES ACT
REFURBISHMENT PROJECT
APPROVE BUDGET AND RELATED APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87206
(FIRST DISTRICT)
(3 VOTES)**

SUBJECT

Approval of the recommended actions will address compliance with the Americans with Disabilities Act at Walnut Library and approve the related appropriation adjustment.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Walnut Library Americans with Disabilities Act Refurbishment Project is categorically exempt from the California Environmental Quality Act pursuant to State California Environmental Quality Act Guidelines Sections 15301(a), (b) and (d) and Class 1, Subsection (d) of the County of Los Angeles Environmental Document Reporting Procedures and Guidelines adopted by the Board on November 17, 1987, as the Project involves minor interior alterations of the building involving no or negligible expansion of existing use.
2. Approve the appropriation adjustment transferring \$177,000 from the Various Libraries Americans with Disabilities Act Refurbishment Project, Capital Project No. 86994 to the Walnut Library Americans with Disabilities Act Refurbishment Project, Capital Project No. 87206.
3. Approve the proposed Walnut Library Americans with Disabilities Act Refurbishment Project to address compliance with Americans with Disabilities Act standards, with a total budget of \$177,000.

4. Authorize the Internal Services Department to deliver the proposed Project using a Board-approved Job Order Contract program.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will approve the proposed refurbishments at the Walnut Library to bring the library in compliance with Americans with Disabilities Act (ADA) standards, and authorize the Internal Services Department (ISD) to deliver the proposed Walnut Library ADA Refurbishment Project (Project) using a Board-approved Job Order Contract (JOC) program.

The proposed Project includes installation of interior and exterior ADA signage; replacement of an entrance ramp and hand rails for accessibility; installation of ADA accessible parking stalls; and full ADA renovation of the men's and women's restroom.

Refurbishments will be implemented through the ISD JOC program.

The refurbishment at Walnut Library is scheduled to begin in July 2014 and is anticipated to be completed by October 2014.

The proposed Project will support the Board's Policy for the Green Building/Sustainable Design Program to the extent feasible by using building materials that are composed of recycled materials.

Implementation of Strategic Plan Goals

Approval of the recommended actions is consistent with the County's Strategic Plan Goals of Operational Effectiveness (Goal 1) and Integrated Service Delivery (Goal 3), by investing in public infrastructure that will improve access to Public Library services.

FISCAL IMPACT/FINANCING

The total estimated cost for the proposed Project at the Walnut Library is \$177,000. The proposed Project Schedule and Budget Summary are detailed in Attachment A.

Approval of the appropriation adjustment (Attachment B) will transfer \$177,000 of prior year net County cost from the Various Libraries ADA Refurbishment Project (Capital Project No. 86994) to Walnut Library ADA Refurbishment Project (Capital Project No. 87206) to fully fund the Project.

Operating Budget Impact

Public Library does not anticipate any one-time or increase in ongoing operating costs as a result of the proposed Project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Art Policy adopted on December 7, 2004, and revised on December 15, 2009, civic art fees do not apply to the proposed Project as the eligible project cost is less than \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Sections 15301(a), (b) and (d) and Class 1, Subsection (d) of the County of Los Angeles Environmental Document Reporting Procedures and Guidelines adopted by the Board on November 17, 1987, because the Project involves minor interior alterations of the building involving no or negligible expansion of an existing use, including the addition of safety devices in conjunction with existing structures. In addition, there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemptions inapplicable based on the project records.

CONTRACTING PROCESS

The proposed Project will be delivered using a Board-approved JOC program.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

During the refurbishments, temporary library services will be provided at other nearby County libraries.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division; Public Library; and Internal Services Department.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "W. Fujioka for".

WILLIAM T FUJIOKA

Chief Executive Officer

WTF:SHK:DJT

SW:AC:zu

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Internal Services
Public Library

ATTACHMENT A

**PUBLIC LIBRARY:
WALNUT LIBRARY AMERICANS WITH DISABILITIES ACT
REFURBISHMENT PROJECT
APPROVE BUDGET AND RELATED APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87206**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Design	July 1, 2014
Jurisdictional Approvals	July 15, 2014
Construction Start	July 18, 2014
Construction Substantial Completion	October 31, 2014

PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$ -
Construction	
Low Bid construction Contract	\$ -
Job Order Contract	116,000
Change Orders	18,000
Departmental Crafts	-
Youth Employment	-
Construction Consultants	-
Misc. Expense	-
Telecomm Equip - Affixed to Building	-
Civic Arts	-
Subtotal	\$ -
Programming/Development	\$ -
Plans and Specifications	\$ -
Consultant Services	
Site Planning	\$ -
Hazardous Materials	-
Geotech/Soils Report and Soils Testing	-
Material Testing	-
Cost Estimating	-
Topographic Surveys	-
Construction Management	-
Construction Administration	-
Environmental	-
Move Management	-
Equipment Planning	-
Legal	-
Construction/Change Order	-
Other: Gordian Group	2,000
Subtotal	\$ -
Miscellaneous Expenditures	\$ -
Jurisdictional Review/Plan Check/Permit	\$ -
County Services	
Code Compliance Inspection	\$ -
Contract Compliance Inspection	-
Design Review	-
Design Services	-
Contract Administration	-
Project Management	-
Project Management Support Services	-
ISD Job Order Contract Management	41,000
DPW Job Order Contract Management	-
ISD ITS Communications	-
Project Security	-
Project Technical Support	-
Office of Affirmative Action	-
County Counsel	-
Other:	-
Sheriff Job Order Contract Management	-
Subtotal	\$ 177,000
TOTAL	\$ 177,000

ATTACHMENT B

**PUBLIC LIBRARY:
WALNUT LIBRARY AMERICANS WITH DISABILITIES ACT
REFURBISHMENT PROJECT
APPROVE BUDGET AND RELATED APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87206**

**APPROPRIATION ADJUSTMENT
(See Attachment)**

PINK

BA FORM 03/13

BOARD OF
SUPERVISORS
OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENTDEPT'S.
NO. [60]

DEPARTMENT OF [Chief Executive Office]

May 27, 2014

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR**FY 2013-14****3 - VOTES****SOURCES****USES**

PUBLIC LIBRARY
PL-Various Libraries ADA Refurbishment
A01-CP-6014-65044-86994 \$177,000
Capital Assets-Building and Improvements
Decrease Appropriation

PUBLIC LIBRARY
Walnut Library ADA Refurbishment
A01-CP-6014-65044-87206 \$177,000
Capital Assets-Building and Improvements
Increase Appropriation

SOURCES TOTAL: \$ 177,000**USES TOTAL: \$ 177,000****JUSTIFICATION**

Reflects the transfer of \$177,000 from Various Libraries ADA Refurbishment Project (CP 86994) to Walnut Library ADA Refurbishment Project (CP 87206) to fully fund the ADA refurbishments at Walnut Library.

ADOPTED
BOARD OF SUPERVISORS


 AUTHORIZED SIGNATURE [NAME]

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

43 JUN 04 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO. 202

[Signature]
May 14 20 14

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

[Signature]
May 14 20 14